

## AGENDA FOR THE 4<sup>th</sup> THIMPHU THORMDE TSHOGDE

Venue: MoWHS, Conference Hall,  
 Time: 10.30 am to 5.15pm  
 Date: 12<sup>h</sup> August, 2011

Sl. no	Agenda	Submitted by:
1	Review & Endorsement of 3 <sup>rd</sup> Thimphu Thromde Tshogde minutes	Member Secretary
2	Adoption of Agenda for 4 <sup>th</sup> Thromde Tshogde.	Member Secretary
3	Request to maintain old existing name plate in particular areas.	Babesa Thuemi
4	U- turn/roundabouts in between Olarongchhu and Babesa Lhakhang.	-do-
5	Support to Restore/renovation of old traditional houses.	-do-
6	Approval for purchase of REVA Electric Car.	AFD
7	Budget allocation of Thimphu Thromde for FY 2011-2012	-do-
8	Proposal for late Penalties	-do-
9	Proposal to Waive off late penalties	-do-
	i. Non-payment of house and service tax.	-do-
	ii. Proposal to charge long term land lease for land occupied by armed forces.	-do-
10	Need of Census Register and Form for Thuemis	Norzin Thuemi
11	Water Tariff Revision for Thimphu Thromde (w.e.f 1 <sup>st</sup> July 2011)	Engineering Div.
12	Water supply to Changbangdu and lower Changzamtog.	-do-
13	Approval for USD 900 as a membership fee for the CITYNET	UPD
14	Report on Mr. Kinley's plot in Olakha under Lungtenphu LAP.	-do-
15	Swapping of land between Jungshina and Taba LAPs	-do-
16	Sub-division/Transaction of plot under E4 Precincts.	DCD
17	Construction permit under Traditional Village precinct.	-do-
18	Requirement of formal dress code for public while visiting Thromde Office	Dechencholing-Taba Thuemi
19	Uniform samples	AFD

20	Crematorium Project	Sr. Env. Officer
21	Proposal to purchase Aerial Photographs	UPD



**MINUTES OF THE 4<sup>TH</sup> THIMPHU THROMDE TSHOGDE MEETING.**

**Venue:** Conference Hall, MoWHS  
**Date:** 12<sup>th</sup> August 2011  
**Time:** 10.30 am- 5.15 pm

**The following members were present during the meeting:**

1. Kinlay Dorjee,	Thrompon,	Chairperson
2. Minjur Dorji,	Executive Secretary,	Member Secretary
3. Kinley,	Changbangdu-Olakha	Member
4. Kuenga Yonten,	Norzin	Member
5. Namgay Tshering,	Babesa	Member
6. Ugyen Penjor,	Jungshina-Kawajangsa	Member
7. Ugyen,	Dechencholing-Taba	Member
8. Dorji Dema,	Motithang	Member
9. Rinzin Dorji,	Changangkha	Member

**Welcome and introductory remarks from Dasho Thrompon.**

Dasho Thrompon welcomed the participants and expressed his apologies for the repeated postponement of the meeting due to unavoidable circumstances. He also extended a very warm welcome to the recently elected Thuemis from Motithang and Changangkha. It was followed by the introduction of the two Thuemis themselves after which Mr. Khandu read out the oath of allegiance and the two Thuemis signed the oath of allegiance.

Dasho Thrompon then made few introductory remarks on the activities carried out thus far as given below:

**Meeting with residents of different LAPs.**

He mentioned that several public consultation meetings were conducted with residents of Taba and Jungshina and informed that the meeting was fruitful. He also said that although the LAPs were developed long time ago, they were not implemented because many changes took place in the course time which made the implementation very difficult. He emphasized that the final LAPs would be discussed during the next Thromde meeting after which no changes would be entertained thereafter. He also shared that it was important for the public to get the right information including the benefits of land pooling and other activities related to town planning to get their support.

**Transfer of maintenance and construction of roads from DoR to Thimphu Thromde.**

The taking over of the maintenance and construction of roads from DoR was also informed by Dasho Thrompon which was done as per the instruction from the Hon'ble Zhabtog Lyonpo. He stated that it was difficult to coordinate the road maintenance due to involvement of different stakeholders which hampered the regular maintenance of roads. He further added that the takeover of urban road from DoR included the budget, laborers and one engineer from DoR.



**The preparation for the Royal Wedding.**

Dasho Thrompon informed the floor about the plans and responsibilities of Thimphu Thromde for the preparation for the Royal Wedding planned from 13<sup>th</sup>-15<sup>th</sup> October 2011. He added that many agencies within TT have been delegated the responsibilities. The responsibilities include the following:

- Erection of two gates near the BOD and Chubachu traffic
- Waste management issues including provision of dustbins
- Maintenance and repairs of street lights, roads, public toilets
- White washing and beautification of roads and bridges
- Erection of flag poles

He further added that most of the works have been delegated to different sections.

**Study leave of Mr. Geley Norbu, Chief Urban Planner**

Dasho Thrompon informed the floor about Mr. Geley Norbu's study leave to the US. He informed that Mr. Geley is a hard working individual but had to release him for study. He also stated that Mr. Sailesh had taken over the charges from Mr. Geley and informed the floor that there would be lot of support from Dasho Thrompon and other Thuemis to Mr. Sailesh for smooth functioning of the UPD and reminded that there were lots of activities to be undertaken.

**Government's disapproval of salary allowance approved during 2<sup>nd</sup> Thromde Tshogde**

Dasho Thrompon informed that the salary allowance of Thromde staffs was approved during the 2<sup>nd</sup> Thromde Tshogde meeting however the government did not approve the allowance since it was against the Constitution. He added that it was supposed to go through the Pay Commission. He also mentioned that the presentation was made to the Cabinet on the proposal and the Cabinet Ministers including the Hon'ble Prime Minister supported the proposal. He informed the meeting that MoF would look into the matter as soon as possible even if Pay Commission was required to be involved. He further added that even if the salary allowance does not get through the staffs should not be disheartened and added that Dasho Thrompon and the Thuemis would explore other incentives for the staffs. He concluded by saying that all the staffs including the Thuemis should be familiar with relevant Acts, rules and regulations to avoid such lapses in future.

**Agenda 1: Review and endorsement of 3<sup>rd</sup> Thromde Tshogde minutes**

The Executive Secretary welcomed the new Thuemis and then updated on the follow up issues from the 3<sup>rd</sup> Thromde Tshogde meeting. The following points were mentioned:

- There were 22 issues discussed during the 3<sup>rd</sup> Thromde Tshogde meeting.
- Waste rules and regulations was discussed and approved but NEC's approval/endorsement was yet to be finalized.
- Memelakha landfill rehabilitation was completed however time extension of the machine was needed to complete the work.
- On the issues related to Hawkers the UPD had identified areas for construction of shed (to establish open markets). Dasho Thrompon added that the issue of hawkers gave a bad publicity and also repeated coverage by the media. He also mentioned that if the Thromde makes land available then Ministry of Agriculture and Forest is willing to build market sheds for the hawkers.





- The environmental division is working on the rental charges for the store in the clock tower.
- The construction of the gabion wall in Changjiji was completed and ready to take over by the Thromde.
- There was no updated status pertaining to Dechencholing LAP
- On the issue of narrow plots, it was decided to develop new rules and the DCR review is ongoing.
- There was no updated information on the issue of relocation of the ammunition depot in Taba. Dasho Thrompon added that the issue should be taken up bilaterally with the military and also added that if Thimphu Thromde is able to find land for ammunition depot then it should solve the problem.
- On the conversion of UV2 to E4 precinct, it was decided not to convert the precinct but to freeze the construction till water supply reaches the area.
- On the issue of conversion of precinct in Samarzingkha, the report was submitted to the Land Commission and was expecting their opinion.
- The regularization of the illegal construction was supposed to be reported during the 4<sup>th</sup> Thromde Tshogde but there was no update on this topic.
- The conversion of attic to a complete floor was thoroughly discussed with the ministry and the Ministry was supposed to forward the matter to the Cabinet but there was no updated status on this issue. Dasho Thrompon added that the attic rules have been developed but it was difficult to implement unless the Ministry amends the attic rules and regulations.
- On the request of the Norzin Thuemi regarding the *Mani Dungkhor* near Punjab National Bank, a letter was written to the Ministry of Home and Cultural Affairs.
- On the stationeries for Thuemis, the supply of laptops and digital cameras would take some time however other items should be available. The legal officer was asked to make the copies of law books (Acts, rules and regulations) available to the Thuemis.
- On the issue of water supply for Babesa, the technical and administrative sanctions have been accorded already.

Few additional points were also raised on the issue of land pooling and access road construction. The Babesa Thuemi raised that; each and every plot should get access road. He mentioned that some landowners owned 1 acre land from which the land pooling was contributed but as per the land pooling agreement only one access road is allowed to that particular plot. However, he stated that, that particular land would be subdivided into smaller plots for which separate access roads should be constructed by Thimphu Thromde. Dasho Thrompon informed that this would raise the land pooling percentage, leading more land being contributed. However, the Babesa Thuemi informed the floor that the construction of access road itself was not an issue but the set back requirement was what the residents were complaining about. The Dechencholing-Taba Thuemi in support of Babesa Thuemi stated that it was similar to double land pooling (one as land pooling for LAP and secondly the loss of land for access road construction including meeting the set back rule). Dasho Thrompon asked DCD to take note of the issue on double contribution in the land pooling. The DCD suggested that a new set of rules was required to address the issue. Dasho Thrompon added that set back requirement may be relaxed depending upon the situation.



The Offtg. Chief, UPD also added that as per the DCR no sub division of the plot is allowed if access road cannot be provided in a LAP and mentioned that there will be inconveniences in future if the setback rule is not complied with. He stressed the point that access road is meant for individual plot.

**Agenda 2: Adoption of Agenda for 4<sup>th</sup> Thromde Tshogde.**

The proposed Agenda for the 4<sup>th</sup> Thromde Tshogde was adopted with addition of one agenda from GIS Section on the purchase of Satellite Imagery to be used in developing the address system for Thimphu and also to generate an authoritative base map of the city which contains all the features.

**Agenda 3. Request to maintain old existing name plates in particular areas.**

Babesa Thuemi suggested that it was important for Thimphu Thromde (TT) to assign names of different places to identify different streets in town. He suggested using the type of name plates used by Dantak in Thimphu-Paro highway to identify different areas in the town. He felt it was confusing for many people on the names of different areas in the town such as Lungtenphu, Olakha, Changjiji, Babesa etc., which many people consider collectively as Olakha.

The meeting decided that it will be looked together with the address system project initiated by UPD.

**Action: UPD and Focal Person, City address system.**

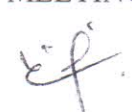
**Agenda 4: Requirement of U-turn in between Olarongchu and Babesa Lhakhang.**

The Babesa Thuemi raised the issue of requirement of additional U-turn or underpass near Hyundai showroom. He mentioned that it was inconvenient for the residents in that area who have to drive all the way to the end of the expressway to make the U-turn. He informed that effected plot owners have expressed the right to access road since they have already contributed to land pooling. The existing u-turn was closed when the DoR closed the Changjiji u-turn but Changjiji was made convenient by the flyover bridge whereas Babesa was made to run 2 kms ....

Dasho Thrompon informed that once the ADB project completes in Lungtenphu LAP, the internal road link in the area would improve. He also suggested to explore the possibility of creating a U-turn near Dr. Tobgyel school and instructed UPD to follow up on this. The Changbangdu Thuemi informed that the existing footpath connecting Changzamtog flyover can be extended further south till filled up area opposite Changjiji football ground. The Executive Secretary raised the concern of investment and the number of beneficiaries (cost benefit analysis) to be carried out if at all such facilities were required and requested to carry out a detailed study.

However, Babesa Thuemi suggested that its compulsion to make the u-turn(temporary or permanent) until the above mentioned plans are implemented.

**Action: UPD**





**Agenda 5: Support to Restore/renovation of old traditional houses under Traditional Precinct**

The Babesa Thuemi raised the issue on resource (timber) and financial support to restore/renovate the traditional houses under traditional precinct. He said that while government has not allowed to construct infrastructures in the area, there is no clear guidelines on the support to conserve such structures.

To this, Dasho Thrompon suggested that there has to be a review of the traditional concept and also to find out if they are appropriate to maintain the traditional precinct. He opined that which area should fall under traditional precinct shall be discussed and finalized once DCD comes up with number of traditional houses in different locations.

**Agenda 6: Approval for Purchase of REVA Electric Car.**

The Executive Secretary briefed the floor on the proposal to purchase electric car on behalf of AFD. The proposal was to seek endorsement of the floor to purchase two more electric cars. He mentioned that operation and management of pool vehicles in the office was a major financial burden and that use of electric car would be of immense benefit. He added that the budget for the procurement of the electric car would be met from the revenue collected from auctioning of old vehicles. Many Thuemis were in support of the initiative which would save financial resources by cutting down on fuel and a need for a driver since officers could drive the electrical cars themselves.

**Action: AFD**

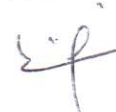
**Agenda 7: Budget Allocation of Thimphu Thromde for Financial Year 2011-2012.**

The ES on behalf of AFD briefed the floor on the budget allocation for FY 2011-2012. He mentioned that a current budget of Nu. 149 million and Capital budget of Nu. 145 million had been approved for Thromde. The World Bank and ADB had capital budget of Nu. 174 million Nu. 593 million respectively. The Education section had Nu. 335 million for current and 56 million for construction of new schools. The Thromde had a total of Nu. 485.7 million as current and 969 million as capital budget bringing total budget to 1,455.3 million for this financial year.

Dasho Thrompon mentioned that it was important to save on current budget which could be used for other purpose such as capacity development of staffs and said that the capital budget could be lapsed if not used. He also added that if there was saving from the blacktopping of the road in Serbithang it would be used for the improvement of the road in Taba. He also emphasized based on the activities that maximum activities would have to be implemented by the Engineering Division.

The Junghina-Kawajangsa Thuemi requested that it would help if the details of the new school constructions and other activities could be provided to the Thuemis so that they were also informed of the plans in their respective areas.

The Project Manager, ADB updated on the implementation of the LAP in Lungtenphu. He highlighted on the difficulty in the implementation of the LAP under ADB project based on the agreement drawn between ADB and the government wherein 100 % consensus was required to implement the project. However he mentioned that since there was no 100% consensus on land





pooling Nu. 58 million has been set aside for the purpose of compensation if required at a later stage.

It was decided that the details of work and corresponding budget allocation will be provided to all Thuemis.

**Action: AFD**

**Agenda 8: Proposal for late penalties for land tax.**

The revenue section informed the floor that there were many government agencies that did not pay the land tax for several years. She informed the floor that many of these agencies were not willing to pay the actual land tax along with penalty due to possible audit objections. She informed that most of these agencies were willing to pay the actual tax if penalty was waived off. The meeting came to a consensus that if the penalty was waived off then there would be lot of revenue generated by collection of actual land tax.

The Dechencholing-Taba Thuemi supported the idea to waive off the penalty in order to collect the actual tax. Accordingly Dasho Thrompon instructed revenue section to issue letters to all the defaulting agencies to pay the actual tax (without penalty) by end of December 2011.

**Action: Revenue Section**

**Agenda 9: Proposal to waive of late penalties**

**i. Non-payment of house and service tax.**

The revenue section informed the floor that there were many houses which did not pay house and service tax after the completion of the construction of the house. The revenue section proposed to waive off the penalties for the overdue house and service tax but the actual taxes should be collected right from the completion of the house once the property assessment is completed. It was also informed to the floor that the property valuation and assessment is still going on based on which the house and service tax would be charged.

However, the house decided that it was the weakness on the part of the Thromde for not completing the property assessment to charge the above taxes and therefore it was unfair to charge the taxes let alone penalties. Therefore, it was decided that that revenue section would collect the taxes only after completion of the property assessment.

The revenue section also proposed to apply the underdevelopment tax uniformly to the entire Thimphu city but Dasho Thrompon mentioned that this should be reviewed and cannot be applied uniformly since some areas are still not accessible by roads and facilities such as water supply is not there. He suggested that the underdevelopment tax in areas falling under LAPs may be initiated.

**ii. Proposal to charge long term land lease for land occupied by armed forces.**

The revenue section proposed to lease the land occupied by the armed forces on a long term lease basis. To this, Dasho Thrompon stated that this would be taken up with the Ministry of Finance and may even go to the Cabinet whereby certain mechanism would be developed to collect the





lease rent. He also stressed that the lease should be collected if Thromde had to sustain in meeting the current expenditures by itself without contribution from RGoB.

**Action: Revenue Section**

**Agenda 10: Need of Census Register and forms for Thuemis.**

The Norzin Thuemi informed the floor on the need of a Census registration and other related forms for Thuemis. He mentioned that, in the event of such documents it was difficult for the Thuemis to issue and verify documents which are required to update the census record. The Norzin Thuemi also raised the concerns related to the absence of census officials not being in the office during the office hours which created lot of inconveniences for the public.

It was decided that the Thuemis would be provided a booklet, a printed version of the online census registration to the respective Thuemis on a quarterly basis together with all the forms required to smoothly carry out the work. It was also decided that during the collection of household insurance, the revenue section and respective Thuemis would jointly carry out the work where by the revenue section would collect the insurance premium and the Thuemis would verify the status. It was decided that prior announcement would also have to be given to the public on the location, date and time for the collection of the insurance premium.

**Action: Census Unit**

**Agenda 11: Water Tariff Revision for Thimphu Thromde (w.e.f 1<sup>st</sup> July 2011)**

Water Supply Section from Engineering Division presented a proposal to the Tshogde on water tariff revision. He mentioned that the revision was discussed during the 5<sup>th</sup> Management meeting during which the 2<sup>nd</sup> option was found to be appropriate.

**Option -II**

Water consumption (cum)	2010/11(Existing) Nu/cu.m		2011/12 (Proposed) Nu/cu.m		Remarks
	Residential	Commercial	Residential	Commercial	
0-20	2.45	2.45	2.65	2.65	7% inflation/yr
21-40	2.95	3.45	3.20	5.30	20/100%
>41	3.70	4.90	4.00	10.60	50/200 %

**Recommendation:** It is proposed to apply a flat rate of Nu.10.60/cum which shall be applicable for all building constructions until completion i.e issuance of 'Building occupancy certificate'. This shall be treated as 'temporary connection' and be upgraded to a permanent one on completion after which the normal rates shall be charged.

**Notes:**

1. The Sewer service charge is 50 % of the water service charges.
2. Commercial categories include Hotels, Industries and Institutions.
3. The revision shall be effective from 1<sup>st</sup> August 2011
4. The flat rate of Nu.10.60/cum for building construction works is equivalent to 200% of the base rate.



Dasho Thrompon stated that the revision in water tariff is minimal considering the amount of resources put into treatment and distribution of water. The Norzin Thuemi added that the revision in water tariff should not be an issue as long as there is adequate water supply to the households. The Thromde Tshodge unanimously endorsed the proposal to revise the water tariff with effect from 1<sup>st</sup> August 2011.

**Action: Engineering Division**

**Agenda 12: Water supply to Changbangdu and Lower Changzamtog.**

Water Supply Section informed the meeting that the ground water pumping system for water supply to Changbangdu and lower Changzamtog is underway and that the bore holes near Changbangdu has been completed. However, the pipeline, civil works and procurement of pumps are under process. The proposal for procurement and installations of the pump system was put up to the management for direct award to the authorized dealer of "Grundfos Pumps" for Nu.2.71 million as per the payment conditions of the firm. Grundfos pumps have been widely used all over Bhutan and proven to be very reliable in terms of durability and performance. Back up services for Grundfos pumps are available in the nearby region. They have already lot of experience in supply and installation of such pumps in P/ling, Samdrupjongkhar and Gelephu. He added that this would save lot of time in advertising, tendering and commencement of work considering the project has to be completed as soon as possible.

Dasho Thrompon added that this proposal has to be accepted since there is not much time to complete the project and following the government procedure will take lot of time. He also mentioned that the representatives from the supplier were called to Thimphu and had lot of discussions related to technical design and installation. He also informed that civil works such as pipelines would be given to local contractor so that all the packages would be completed by end of December 2011. The Tshogde approved the proposal to give the work directly to "Grundfos Pumps" for the procurement and installation of pumps.

**Action: Engg. Div.**

**Agenda 13: Approval for USD 900 as membership fee for CITYNET.**

The Offtg. Chief, UPD proposed for approval of USD 900 as a membership fee to be a member of CITYNET. He mentioned that this platform would be a valuable forum in sharing information, and getting technical assistance and capacity building etc from the network platform.

The Thromde Tshogde approved the membership fee but enquired if the membership fee was a onetime fee or an annual fee.

**Action: UPD**

**Agenda 14: Report on Mr. Kinley's plot in Olakha under Lungtenphu LAP.**

The UPD informed the floor about the request of Mr. Kinley to include his land under the traditional precinct in Olakha. She reported that Mr. Kinley raised the issue that other similar houses in the area have already been included in the traditional precinct. Dasho Thrompon informed the floor that the decision cannot be taken till the decision on the concept of traditional





village has been reviewed. It was decided that the entire traditional village concept has to be revisited.

**Action: UPD**

**Agenda 15: Swapping of land between Jungshina and Taba LAPs.**

The UPD explained that a private plot falls under the proposed school site in Jungshina LAP and added that the owner is willing to exchange her land in Jungshina against the excess land she holds in Taba LAP.

Before the proposal was submitted Dasho Thrompon enquired from UPD if land swapping from one LAP to another is accepted as per the existing law. The UPD responded that such provisions are silent in the Act. The members expressed that others affected landowners due to land pooling for school construction might come up with similar proposals.

It was agreed that if there are no contradictions with the existing laws then the request could be forwarded to NLCS.

**Action: UPD**

**Agenda 16: Sub Division/transaction of plot under E4 precinct**

The Land Record Section informed the meeting that E4 precinct mandates a requirement of at least 25 decimal land for any kind of development to take place as per the Thimphu Structure Plan. He also mentioned that there was an instruction from the Cabinet to allow the thram transfer for land size between 10 to 25 decimal but on condition that the applicants would not ask for extra land from the government in the future. However he mentioned that most of the applicants were not willing to sign the agreement. The Land Record Section proposed that DCR should be reviewed so that irrespective of land size construction and transaction might be allowed.


Dasho Thrompon suggested reviewing the DCR to keep the development area to 20% but to reduce the minimum plot size requirement of 25 decimal to either 13 or 15 decimal. It was also decided that the thram transfer be allowed even if the plot size is less than 25 decimal but signing the agreement to not to ask for additional land from the government in future is a prerequisite.

**Action: DCD**

**Agenda 17: Construction permit under traditional village precinct**

The Land Section proposed for a construction permit in traditional village but it was decided that the issue could be discussed during the review of the traditional concept itself to find out if they are relevant at all. The members felt that in absence of any benefit to owners from preserving traditional houses, it will be difficult to convince the owners to retain the structures. Some of the old traditional houses risk falling apart, which could endanger lives of tenants and neighbors. The Chairperson informed that DCD will prepare a report on the number of traditional houses and their locations to address the issue holistically.

The Norzin Thuemi also suggested reviewing the culture and heritage Act (*Lam soel cha thrim*) as well.





Based on the grievances put up by some of the land owners affected by the Traditional Village precinct at Lungtenphu. The Head, LMS proposed that the Traditional Village be included in the LAP to enable the owners to develop their own land. He mentioned that TSP was prepared and approved in 2002 and it is already 2011, the affected land owners are deprived of the urban facilities (water supply, sewerage connection, road, parking etc.) at the moment which is not fair. As of now, nobody is taking the responsibility for the bad planning. He therefore informed the Tshogde that the Thromde may have to do something on the pertinent issue.

**Decision:** The Thromde Tshogde after thorough deliberation agreed to look into the genuine grievances put up by the affected owners.

The Chairman instructed the DCD to study the requirement of the Traditional Village and propose immediate measure within one month time. The requirement to review DCR was also emphasized.

**Action:** DCD

**Agenda 18: Requirement of formal dress code for public while visiting Thromde office**

The Dechencholing-Taba Thuemi raised the concerns that it was not appropriate for public to visit the Thromde office in informal dress code. He also mentioned that while all the staffs are wearing formal dress in office it was odd for people to come in informal dresses and even suggested that the request of people should not be entertained if they do not come in formal dress. The Norzin Thuemi also shared the same concern.

Dasho Thrompon informed the floor that an announcement would be made through BBS and other media informing the public on the requirement to come in formal dress while visiting the Thromde office.

**Action:** AFD

**Agenda 19: Uniform samples.**

The AFD brought some samples (cloth material for gho/kira and pants/shirts) to the meeting for uniforms. It was decided that the gho/kira was not required as uniforms for environment inspectors rather identification card or badge could be used instead. For the pant/shirt the blue cloth/material was selected. It was also decided that the uniforms would be different for officials/site engineers, technicians and temporary workers. The meeting also decided that a Coat/jacket (with reflector/municipal logo) could be used as a standard uniforms incase some people/workers do not feel comfortable to wear pants and shirts.

**Action:** AFD

**Agenda 20: Crematorium Project.**

Sr. Environment Officer presented an update on the crematorium project with the possibility of procurement and installation of electric incinerators in Hejo. In his presentation, he also shared information on the analysis of different types of incinerators, capital and operation cost and the technical aspects of each of the incinerators. He also briefed the floor on the requirement of the Cabinet to revive the crematorium in Hejo by end of August 2011.





Dasho Thrompon mentioned that while the cost of the electrical crematorium was acceptable (Nu.2.03 million), the installation charges of Nu.1.54 million was found to be too expensive which should be discussed further.

Jungshina-Kawajangsa Thuemi stated that while the electric crematorium technology could be technically and financially (operation expenses) appropriate the tradition of conventional cremation could be kept in mind so that the general public does not feel hesitant to use the system.

Dasho Thrompon instructed that detail drawings should be submitted and also decided to have further discussion with the supplier on the installation cost.

**Action: Environment Division**

**Agenda 21: Proposal to purchase Aerial Photographs**

Sr. Urban GIS Officer, GIS Section put up a proposal for the purchase of high resolution satellite imagery and also for giving out the consultancy to Kheychoy Consultancy to generate a base map for the Thimphu City from the Satellite Image for developing the address system and it has wider applications. He also mentioned that the project on developing the address system is a joint project with Bhutan Post. While Bhutan Post is interested in the address system, UPD will also take an advantage to develop the base map of the entire features in the Thimphu City. Without which the address system would be difficult to realized. He also informed the floor that there is only one eligible and competent consultancy, Kheychoy Consultancy to carry out such works in Bhutan and sought for approval to award the work of procurement of Satellite image (Kheychoy Consultancy is the authorized reseller of GeoEye satellite imagery for Bhutan) and in generating the base map directly to Kheychoy Consultancy in order to save time. It was further reported that to complete the entire address system and to meet the deadline of July 2012 as instructed by Hon'ble Zhabtog Lyonpo.

Dasho Thrompon also briefed the floor on the benefits of having such a system where all the related information could be accessed from computer which will immensely help the Thromde in planning the city. He also asked the GIS Section to invite the consultancy to negotiate the rate for the work and if possible also to invite the Thuemis during the presentation by the consultant. This was felt necessary in order to convince the Thromde to award the work.

**Action: GIS**

**Conclusion and date for next Thromde Meeting.**

The next Thromde Tshogde meeting is scheduled on 30<sup>th</sup> of September 2011 (Friday)

**TASHI DELEK!!!**



**MINUTES WRITER: Pema Dorji, Sr. Environment Officer.**