



Management Meeting Minutes

3rd Thromde Council

2nd Management Meeting- 18th January 2016 - Agenda

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Time: 9:30AM

Venue: Conference Hall

1. Budget 2016-2017 - DCFO
2. APT erstwhile APA- Annual Performance Target 2016-2017 - APO
3. Revenue - DCFO
4. Delegation and procedures - DCFO
5. Library SDP II - Re-appropriation- DCFO and JDWPL
6. Chadri excess expenditure - DCFO
7. Use of office vehicle for pick and drop - DCFO

Agenda 1

The current subsidy has been declining and it was able to made up from the internal and reserve fund of TT. When we prepare budget for 2016-2017, it has to be based on the internal revenue. Last year, it was projected 110M, but the projection has not been achieved. Some of the members said including of transactions such as land and other properties for revenue projections is not a correct trend to follow because we cannot forecast transactions. We cannot assure that there will be constant revenue from transactions.

Agenda 2: finalize APT draft. Budget submission to be based on the APA objectives and targets.

Agenda 4: Delegation of powers and procedures

The activities have to be in line with budget and should follow due procedures. Some members said that there has to be proper procedures developed for each official at organization, division and section levels. A manual “delegation of powers” could be developed. A DCFO has been asked to prepare ‘delegation of power’ manual for the amount 10000 and below.

Agenda : Use of pool vehicle

Office vehicle used for pick and drop especially from Airport. The Executive Secretary pointed out that, if all officials are going at same date and time and same destination, all officials cannot take their private cars and let official vehicle ply empty with just a official. Some members pointed out that it has to be made mandatory that henceforth, no one should take their private vehicle if one or two official uses office vehicle for transportation. Many members pointed out that working in City, there are no perks like in other agencies, a platform to claim TADA and DSA. Looking at this scenario and the working environment, if it is according to rule, it could be accepted. We should



rather work towards providing some kind of allowances to all officials working in Thromde. Overtime payment for genuine cases will be accepted based on proper justifications. Clarifications to be sought from MoF in case DSA and TA/DA.

Agenda 5: Chadri expenses

Total fund received was 63.9 M for 19 activities and spent 4.8M more than the approved budget. Some members pointed out that it has to be talked with Chadri Secretariat and get the excess payment. It was decided that a letter could be sent highlighting all the 19 activities and other which are not included in those 19 activities.

Agenda 6: Revenue update

Till December 2015, 51M collected. The revenue collected are mostly from property transactions and it is not stable source and can happen or not happen. The revenue head informed the management that people involved in revenue sections are bogged down with so many tasks besides regular work.

Agenda 7: New Thrompon:

All Activities during the joining of new Thrompon to be coordinated by AFD and all individuals should cooperate with AFD for any task given.

AOB

1. Also discussed that water supply on Saturdays, Sundays and government holidays will be from 8:00AM to 8:00PM. The laborers and officials involved will be eligible for overtime payment according to the existing rules and regulations.
2. Reinstatement fines and penalties to be deposited into accounts and not under revenue
3. Drains outsourcing being terminated and it has to be either retendered or carried out by Thromde. Roads in LAP areas being damaged mainly by building constructions. This has to be monitored and reported by building inspectors.



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