

Annexure II (a): List of Identified Retailers

Zone	Zone I	Zone II	Zone III	Zone IV
Location	Babesa Primary School	Loselling Middle Secondary School	Changzamtok Middle Secondary School	Lungtenzampa Middle Secondary School
Identified LPG Agent	TT Gas Agent	Safe Delivery Gas	Azha Pasa Gas Delivery Services	Azha Pasa Gas Delivery Services
Agent Contact No.	77636429	77237465	17110975	17110975
Type of Vehicle	Bolero	Bolero	ISUZU Pickup	ISUZU Pickup
Vehicle No.	BP-1-C8983	BP-1-E1160	BP-1-E4356	BP-2-A8173
Driver	Tshering Tashi	Pema Tashi	Wangdi	Pemba
Driver CID No.	11513003212	11510004038	11908001049	10206000280
Driver's contact no.	77636429	77237465	17959429	17414087
Helper	Kezang Dorji	Pema Khandu	Budhiman Kami	Dechen Phurba
Helper's CID No.	11308004928	10203001853	11314000253	10206001389
Helper's contact no.	17562791	77855737	77436583	77710777

Zone	Zone V	Zone VI	Zone VII	Zone VIII
Location	Changangkha Middle Secondary School	Motithang High School	Zilukha School	Nima High School
Identified LPG Agent	Kinley Home Delivery Service	Happy Delivery	Tashi Rabten Gas Delivery	Tandin Gas Agent
Agent Contact No.	77208655	17887440	17862098	17579499
Type of Vehicle	Prado	Bolero	Bolero	Bolero
Vehicle No.	BP-1-3357	BP – 1 – D8698	BP-1-E4255	BP-1-E3370
Driver	Kencho Dorji	Yeshe Samdrup	Tenzin Namgay	Dawa Dhendup
Driver CID No.	11603003011	10713000594	11216003303	0907(T)
Driver's contact no.	17668859	17470398	77361995	17652590
Helper		Karma Sonam Tenzin	Rabten	Tandin Gyem
Helper's CID No.		11301000701	11101001509	11408000151
Helper's contact no.		17483110	17862098	17579499

Standard Operating Procedure (SOP) for Home Delivery of LPG Cylinders:

A. The selected LPG agents:

1. Must provide home delivery service from the designated area(zone identified)
2. Shall be responsible to transport filled LPG cylinders from the major POL retail outlets to the designated area and collect empty cylinder from the households.
3. Agents must ensure to keep stock of both subsidized and non-subsidized LPG cylinders.
4. Must provide service as per the following timing:
 - 9am-11am-Receive and record orders placed.
 - 11am-1 pm-Delivery of LPG cylinders
 - 1am-2 pm-Lunch break
 - 2pm-3pm-Receive and record orders placed
 - 3pm-5pm-Delivery of LPG cylinders.
5. Shall be responsible for any financial transaction.
6. Must ensure all the safety measure guidelines framed by MOH in the wake of COVID-19 outbreak by the individuals involved in the delivery services.

B. Regional Trade and Industries Office,Thimphu:

1. Shall coordinate with the Ministry Of Economic Affairs for any matters pertaining to LPG cylinder.
2. Ensure sufficient supply from the major LPG retail outlets to the home delivery agents.