

19TH THROMDE TSHOGDE MINUTES

(2nd Council)

1/3/2020

THIMPHU
THROMDE



Table of Contents

19th Thromde Tshogde	2
Date	2
Venue	2
Time	2
Members Present	2
Members Absent	2
Invitees	2
Opening Remarks	3
Agenda 19.01 - Budget Review, Revenue update and Endorsement of Nu 10.00M	3
Agenda 19.02 - Update on Annual Performance Agreement (APA)	5
Agenda 19.03 - Internal Audit Report on Human Resource Mapping on Muster roll employee at Thimphu <i>Thromde</i>	5
Agenda 19.04 - Proposal to recruit Community Representative	7
Agenda 19.05 - Delay in the Babesa Sewerage Treatment Plant	8
Agenda 19.06 – Delay in Handing taking of Babesa & Simtokha LAP roads	8
Agenda 19.07 - Waste Dumping site (memelakha) needs to be Shifted	9
Agenda 19.08 – Need for Clear Signboards of the places under Thimphu <i>Thromde</i>	10
Agenda 19.09 - Tax to be collected from those who uses Government Plot	10
Agenda 19.10 – Signing of Annual Census Report by <i>Demkhong</i> Thuemi	11
Agenda 19.11 - The need for identification of Places for disposal of Ritual Cakes	12
Agenda 19.12 - Appeal for the space for Construction of Public Lhakhang at Taba	13
Agenda 19.13 - Request for Thuemi’s Office at Taba	13
Agenda 19.14 - Appeal for a Tractor for two North <i>Demkhong</i> ’s (Junshinna and Taba)	13
Agenda 19.15 - Discussion of MoU with Chuncheon City as per the signed Letter of Intent	14
Agenda 19.16 – The need for Mediation room for Thimphu <i>Thromde</i>	14
Agenda 19.17 - Tashi Vs Thimphu <i>Thromde</i> case Update	15
Agenda 19.18 - Proposal to increase Parking Fee tariff outside MLCP areas	15
Agenda 19.19 – AOB	16
Rapporteur – Mr. Karma Dorji, Planning Officer	18
Annexure 1- List of vehicle presented for auctioning	19

19th Thromde Tshogde**Date** – 3rd January 2020**Venue** – Hotel Palm, Phuntsholing**Time** – 9:00AM-7:00PM**Members Present**

1	Dasho Kinlay Dorjee	<i>Thrompon</i>	Chair
2	Mr. Kinley Penjore	Offtg. Executive Secretary	Member Secretary
3	Mr. Ugyen Penjor	Jungzhina-Pamtsho <i>Thuemi</i>	Member
4	Mr. Ugyen	Taba-Dechencholing <i>Thuemi</i>	Member
5	Mrs. Dorji Dem	Motithang <i>Thuemi</i>	Member
6	Mr. Rinzin Dorji	Changangkha <i>Thuemi</i>	Member
7	Mrs. Phub Dem	Changbangdu-Olakha <i>Thuemi</i>	Member
8	Mr. Kuenga Yonten	Norzin <i>Thuemi</i>	Member

Members Absent

1	Mr. Namgay Tshering	Babesa <i>Thuemi</i>	Dy. Chair
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Invitees

Sl/No	Name	Designation	Division/Section
1	Mr. Sonam Dorjee	Chief ADM Officer	AFD
2	Mr. Yeshey Wangdi	Chief	Environment Division
3	Mr. Udesh Chhetri	DCFO	AFD
4	Mr. Sonam Penjore	Revenue Officer	AFD
5	Mr. Tashi Dendup	Sr. Budget Officer	AFD
6	Mr. Ugyen Dorji Tshechu	Sr. Legal Officer	Legal Section
7	Mr. Thinley Dorji	Sr. Census Officer	Census Section
8	Mr. Nakphel Drukpa	Officiating Chief Engineer	ID
9	Mrs. Chhimi Wangmo	Engineer	ID
10	Ms. Phub Dema	Internal Auditor	IA Section
11	Mr. Karma Dorji	Planning Officer	PPS

Opening Remarks

The Chair welcomed all the members of the Council and the Officials of Thimphu *Thromde* for the 19th *Thromde Tshogde* and wished them a very happy and prosperous year ahead. He also stated that Thimphu *Thromde* shall work towards the fulfillment of all the targets reflected in the Annual Performance Agreement and also in the 12th FYP. Further Thimphu *Thromde* would like to work towards improving the public service delivery. The Chair also informed of the discussion on the Audit observations which have been standing for quite long with the Royal Audit Authority (RAA) led by Honorable Auditor General. He informed that the meeting with RAA was successful and most of past audit observations have been resolved and dropped.

The Chair also informed on the need for construction of Changjiji *Bazam* to its former glory. The work has been awarded to Mr. Jigme Namgyal, a former engineer of Construction Development Corporation Limited (CDCL) and his group. The estimated cost is around Nu 9.40M and the works have been initiated already. The construction is estimated to take about 6 months.

The Chair also shared his worries on the rise of annual expenditure with regard to vehicle maintenance budget and in-country travel budget (TADA). This is because *Thromde* will have to meet its recurrent expenditure from its internal revenue. It was already discussed in Management Meeting as well as in *Tshogde* with regard to increasing of annual revenue of *Thromde*. Some of the revenue generating opportunities for *Thromde* as discussed already include developing more number of paid parking spaces, rental charges from archery ranges, etc. and this he informed will have to be taken up as soon as possible. He also mentioned on the revision of water tariff that *Thromde* has submitted to the Ministry of Finance (MoF) and directed the Management to follow up on that to make it come through. With all the prayers for the New Year 2020, the agenda for the 19th *Tshogde* were adopted as follows for discussion:

Agenda 19.01 - Budget Review, Revenue update and Endorsement of Nu 10.00M

The Budget Officer presented to the *Tshogde* the review of both current and capital budget for the Fiscal Year (FY) 2019-2020. He informed that the total recurrent budget has increased to Nu 249.53M and Nu 113.81M has been spent already as of December 2019.

Discussion

The Chair explained that Nu 10.00M is for maintenance of road which the *Tshogde* will have to endorse today. He explained that *Thromde* should worry on the recovery of Nu 249.53 M from

the internal revenue within June 2020. Therefore, it is of utmost importance that *Thromde* must work towards enhancing its revenue. As the budget review was presented activity wise, the members sought explanation on the expenditures for Vehicle Maintenance and in-country Training budget. Also emphasized on the need to minimize the utilities and Office supply expenditures and focus on any other areas where *Thromde* could minimize the cost.

In response to the question raised on vehicle maintenance and in-country budget, the Budget Officer presented that from the in-country budget of Nu 5.00M approved, around Nu 2.7M has been paid as Leave Travel Concession (LTC) to all the staff and also the retirement benefits for some staff who have resigned. Therefore, majority of the in-country budget has been actually spent for LTC and retirement benefits. Regarding vehicle maintenance, he stated that major expenditure has been incurred for Environment Division because there is large number of old vehicles in the Division. He informed that the total balance for vehicle maintenance is around Nu 4.00M and if the expenditure goes at the current trend, the budget will not be sufficient. The Chair informed that maintenance budget will have to be curbed by each Division Heads for the vehicles under their control.

The Budget Officer also presented on the capital budget review and informed that as of December 2019, there is a total of 24% budget utilization out of total capital budget approved. This is because most of the works have just been awarded or in the process of awarding. Therefore, the expenditure for now is quite low. However, as the work progresses, more expenditure will be shown.

The Revenue section presented the revenue update to the *Tshogde*. The total collection as of December 2019 is 138.138M from which 130.417 has been transferred to AFD for recurrent expenditure. And the balance revenue as of December 2019 is Nu 7.721M excluding the closing balance from June 2019 which is Nu 42.49M.

The Chair explained that *Thromde* henceforth will have to make around Nu 120.00M till June 2020 to cover the entire recurrent budget for FY 2019-2020.

Decision

The balance budget from Retirement Benefits can be added to in-country travel budget. From next FY, the recurrent budget for Education Sector could be proposed under Education budget and not with *Thromde* budget. *Tshogde* also endorsed Nu 10.00M as maintenance budget for road maintenance in addition to already approved recurrent budget.

Action – Accounts Section

Agenda 19.02 - Update on Annual Performance Agreement (APA)

The Planning Officer has presented on the status of the Annual Performance Agreement (APA) 2019-2020 signed with Honorable Prime Minister and *Dasho Thrompon*. In addition, the Chair assured that *Tshogde* will have full support in any ways possible to achieve the targets reflected in the APA and similarly every individual will have to be put in their effort towards realizing the targets.

Decision

The targets and achievements made thus far will have to be updated in the Mid Term Review (MTR) of the APA 2019-2020. Some of the activities had to be dropped due to change in priority and *Tshogde*'s direction and accordingly the targets will have to be updated in the APA.

Action – Planning Officer

Agenda 19.03 - Internal Audit Report on Human Resource Mapping on Muster roll employee at Thimphu Thromde

The Internal Auditor presented on the report on Human Resource capacity on muster roll employee. She has also presented to the Human Resource Committee (HRC) and those which could not be solved by *Thromde* were brought to *Tshogde*. She presented some of the recommendations for the benefits of *Thromde* Muster roll workers to the *Tshogde* for discussion and endorsement.

The major recommendations include:

1. Internal Service rule and regulation for the staff of *Thromde* needs to be drafted and endorsed through *Thromde Tshogde* and simultaneously agency should implement it.

2. Grievances Redresser Mechanism needs to be developed.
3. *Tshogde* need to formalize norms and standards developed for rationalizing staff requirement
4. *Thromde Tshogde* should pass resolution to term Muster roll as *Thromde* Workforce
5. The Management of *Thimphu Thromde* should look the possibilities of providing Provident Fund (PF) and Groups Insurance Scheme (GIS) to eligible employees

Discussion

The Legal Officer informed that it is better to first establish a task force to study all the recommendations and then put to *Tshogde* for final endorsement rather than discussing on the recommendations submitted. The Chair informed that first *Thromde* will have to work out on the estimate of cost implications of muster roll remunerations on *Thromde* and then decide on the recommendations. The Officiating Executive Secretary told that even National Work Force (NWF) have not been paid with the Provident Fund (PF) or Group Insurance Scheme (GIS) schemes. Since *Thromde* is gearing towards financial sustainability, it is therefore any expenditure from annual internal revenue will have to study well.

The Chair informed that if *Thromde* is at comfortable zone, it is always important for *Thromde* to pay the PF and GIS schemes. But having provided these, they will have to work with double effort. He also mentioned that muster roll workers in Offices could be recruited on regular basis in place. He informed that the rough cost estimate based on 5% from Office and 5% from their salaries as PF and GIS schemes comes to around Nu 1.8M a year for 303 laborers.

The Jungzhina *thuemi* informed that first *Thromde* will have to finalize where these 303 workers are and work out on whether these many laborers are required actually. Taba *thuemi* also informed that *thromde* will have to look into such benefits of the workers as he understands well the hardships of the workers especially in his constituency.

Decision

The *Tshogde* after much deliberation decided to form a task force first. The task force members include one from Legal Section, Two Constituency *Thuemis* (Taba and Babesa *Thuemis*), one

from Accounts, one each from Infrastructure and Environment Divisions and one from Administration Section. The task force will have to work on the Muster Roll capacity and report to next *Tshogde*. Next *Tshogde* will also discuss on PF and GIS schemes of the muster roll based on the findings of the internal audit report and the report of the task force members. *Tshogde* also directed that the task force members will have to study whether it is better to recruit plumbers on contract basis. The task force is also required to frame Service Rule referring the service rules of other organizations. It must be carried out within 4 months.

Action – AFD/Task Force

Agenda 19.04 - Proposal to recruit Community Representative

This is a proposal from Olakha-Lungtenphu community that the community themselves will take responsibility in monitoring all the developmental activities and infrastructures within Olakha, Lungtenphu, Samarzingkha and Semtokha areas. The person identified by them will shoulder all responsibilities within the areas identified and even monitor the *Thromde* laborers deployed in the area. His salary could be fixed at Nu 324 per day from *Thromde* Office and rest can be topped up by the community.

Discussion

Taba *thuemi* supported the proposal and the same could be established in other constituency if the pilot project in the Olakha-Changjiji becomes successful. The Chief ADM Officer informed that the recruitment process on the person to look after the area will have to be streamlined to avoid future complications. To this, the Chair informed that the *Midey Tshogpa* in the area can recruit one and put to *Tshogde* for endorsement. The Chair informed that community will have to be informed about the need for cleaning their own surroundings once *Thromde* have enough garbage trucks.

Decision

Tshogde decided that *Thromde* shall support the idea of community involvement in the monitoring of all activities within Olakha, Lungtenphu, Samarzingkha and Semtokha areas as a pilot initiative. There should be clear ToR developed for the person recruited and *Thromde* Office shall pay Nu 324 per day after the final endorsement by *Tshogde*.

Action – Chhimi Wangmo, Engineer, ID

Agenda 19.05 - Delay in the Babesa Sewerage Treatment Plant

This was put up to the *Tshogde* by Babesa *Thuemi*. The public raised concerns with regard to delay in completion of Babesa Sewerage Treatment Plant.

Discussion

The ADB Project Manager presented that the Babesa Sewerage Treatment Plant is a Design Build Operate and Transfer (DBOT) system and the system is totally different and in no way it is like the RGoB projects. It is the first of its kind and *Thromde* had to depend on the specialist of the contractor only. Last year there was new tax revision (GST) in India and this has also affected the procurement of equipment for Babesa STP, since the construction materials are brought from India. Therefore, 11 month time extension has been given accorded and it will have to be completed in June 2020.

Jungshina *thuemi* informed that there must be penalty if the project has not been completed on time. The Project Manager said the penalty will apply as per the contract terms.

The Chair also informed that *Thromde* is working towards initiating the operation of the plant by March 2020 and the people must be informed that *Thromde* is doing its best towards commissioning it at the earliest possible.

Decision

Tshogde directed the ADB Project Management team to expedite the completion of the plant for the benefits of the larger public.

Action – ADB Project Unit

Agenda 19.06 – Delay in Handing taking of Babesa & Simtokha LAP roads

This was also put to *Tshogde* by the Babesa *thuemi* as a concern put forth by the public. The Chair informed that works like footpath, roads and drains development in Babesa and Semtokha areas are now left without attending. The drains are blocked and pot holes have been developed in the area. The Chair informed that there is no need for handing taking as such as there are *Midey Tshogpas* and zone engineers who can monitor and maintain the infrastructures developed.

Even concerned engineers will have to do the job and report to the Management and do the needful. If area *thuemi*, *midey tshogpas*, zone engineers and inspectors do the duty well, it can be well maintained and rectified at an initial stage. The Taba *thuemi* informed that preventive measures will have to be taken even during the construction phase by both private and public contractors and if such damages if any are not rectified, *Thromde* should not issue Occupancy certificate and must make them to rectify during handing taking for public contractors. The Chair said that it is the responsibility of zone engineers and must be included in their IWPs. Norzin *thuemi* also informed that pot holes are also caused by sewer manhole and also leakages from drinking water pipes. This will have to be rectified.

Decision

Tshogde decided that henceforth, the zone engineers and area *thuemis* to take up the responsibility in reporting any damages caused to the infrastructure and report to the Management and make the concerned people accountable for such damages. This will have to be included in the IWP of zone engineers. *Tshogde* also directed the Infrastructure Division to make sure that there should not be any sewer and water leakages henceforth and permanent solutions will have to be provided.

Action – Zone Engineers and *Thuemis*

Agenda 19.07 - Waste Dumping site (memelakha) needs to be Shifted

regard to Memelakha landfill has been discussed at the *Dzongkhag Tshogdu* and passed the resolution that *Thromde* should effectively manage the landfill area. This was shared as information to the *Tshogde*. The *Tshogde* directed the Environment Division to continue with the effective management of the current landfill area.

Action –Environment Division

Agenda 19.08 – Need for Clear Signboards of the places under Thimphu Thromde

The *Dzongkhag Tshogdu* also passed resolution with regard to change of names of various areas within Thimphu Thromde and the need to rectify the name as in early days in consultation with Chang Gewog Office administration.

Decision

The *Tshogde* decided to write a letter of explanation of the minutes to *Dasho Dzongdag*. This is to get a clearer picture on what and how it is to be done.

Action – Babesa *Thuemi*

Agenda 19.09 - Tax to be collected from those who uses Government Plot

The issues with regard to the need to collect some charges from those who use certain portion of Government land along Norzin Lam has been put forth to the *Tshogde* by Norzin *Thuemi*. He explained that such issues have come up due to unavoidable situations at sites. For example, the entry to the building from the road point had to be constructed with the help of slab construction and the space under this slab has been used as store or small shops. He presented that such issues cannot be resolved as there is no other way to avoid it. Therefore, it would be better if *Thromde* could collect some user charges from these users.

Discussion

The Chair also supplemented that such issues are not only along Norzin Lam but also observed in other areas. He explained that there is no other ways but to allow them to use it and it benefits them. Therefore, as presented by Norzin *Thuemi*, they can be levied some charges as user charge. The charges to be based on land use, i.e. whether the area falls under commercial or institutional or residential. This was also supported by Norzin *thuemi*. The Legal Officer informed *Tshogde* that according to Land Act 2007 of Bhutan, it is clear that no one can encroach into government land. And *Thromde* allowing this by collecting user charges is illegal and can't be done.

The Norzin *Thuemi* informed that it is correct what the legal Officer has reported but even if the user charges are not collected, such encroachment into government land will always be there. If *Thromde* can't collect some charges from these, there shouldn't be any encroachment then. The Jungzhina *thuemi* also informed that according to Land Act, it is not allowed for collection of such user charges from government land other than leasing it out.

The Census Officer also informed that whether or not traditional house is required to have Occupancy Certificate issues and renewed. He informed that *Thromde* will have to look into the matter with regard to issuance of Occupancy certificates also to traditional buildings which would also solve the issues of Government Land encroachment.

The Chair explained that there are issues where government plot had to be used by the building owners as mentioned above such as construction of slab from road to the building. These are especially in Norzin Lam, Changlam and Babesa express way.

Decision

Tshogde after much deliberation decided that the list of such issues of government land encroachment will have to be presented to next *Tshogde* in all constituencies. Only those encroachments which had to be accepted as a result of difficult site situation will be tabled for next *Tshogde*.

Action – UPD/SLMD

Agenda 19.10 – Signing of Annual Census Report by *Demkhong Thuemi*

Norzin *Thuemi* presented to the *Tshogde* that it was also discussed in earlier *Tshogde* that area *thuemi* will have to be provided with main census document (*Mayig*). When *Thuemis* are required to submit census report to MoHCA in absence of main census document, it is very difficult to validate and submit the report. This was also supported by other *thuemis* as there are risky conditions stated in the report to be signed.

Discussion

The Chair also supported that it is very difficult in urban areas especially in Thimphu *Thromde* to validate census by *thuemis*. The Legal Officer informed that the problem is in the system. He said that this was developed earlier keeping in mind that the *Gup* must have the idea or information of the households under his/her jurisdiction not in *Thromde* like Thimphu, it is very difficult to validate the census report of every Households.

The Census Officer informed that as per the Rules and regulations, after the completion of the annual census, *Thromde* is required to submit a report signed by area *thuemi*. He has also read out some of the provisions stated in Census Hand Book of MoHCA. He also informed that the same has been submitted by other *Thromdes* and *Dzongkhags* and it is not only the Thimphu *Thromde*. Regarding main census record (*Mayig*), the MoHCA informed that currently they could not be issued with main census record to anyone.

Decision

Tshogde decided that when area *thuemi* put a sign on new birth or dead, a copy could be kept with the *thuemi* and based on these records, an annual census report could be signed.

Action – Area *thuemi*/Census Officer

Agenda 19.11 - The need for identification of Places for disposal of Ritual Cakes

This was submitted by the people of Norzin constituency that there has to be proper place identified for disposal of ritual cakes. This is because, people tend to dispose it everywhere within *Thromde* and it litters the area.

Discussion

The Chair informed that smaller ones will not be problem but if the preparations are big and if bigger ritual things are to be discarded, there has to be proper place identified. This was also supported by other *thuemis* that once the place has been identified, people can dispose there and the next day, *Thromde* will have to collect it and dispose. The Census Officer also cautioned about the ritual cakes being disposed with butter lamps in the forest or nearby houses.

Decision

Tshogde directed the Environment Division to identify some areas and put to next *tshogde* for endorsement.

Action – Environment Division

Agenda 19.12 - Appeal for the space for Construction of Public Lhakhang at Taba

Taba *thuemi* presented to the *Tshogde* on the need to have community *Lhakhang* in Taba for the community and the request was made by the community there. Currently there is none and it is very difficult to carry out the annual rituals at individual homes.

Decision

Tshogde without much deliberation directed the *Thuemi* to put to the Management for discussion and identification of the location

Action – Taba *Thuemi*

Agenda 19.13 - Request for Thuemi's Office at Taba

The request for the establishment of *Thuemi* Office was made by the Taba-Dechencholing *thuemi* including basic peripherals like Desktop-1, 1 table, 5 nos. of Chairs, printer and photocopy machine. He explained that if he has Office in the constituency, it will be beneficial for him as well for the public for availing services.

Decision

Tshogde after having recognized the importance of providing services at the doorstep of the people approved the establishment of *Thuemi* Office in Taba and even Jungzhina *thuemi's* Office could be located there. In future, even other *Thromde* services like collection of taxes can be provided from the same Office. The same then can be replicated in other constituencies as well. The *Tshogde* directed Infrastructure Division (ID) to prepare an estimate and put to the Management for approval.

Action – ID**Agenda 19.14 - Appeal for a Tractor for two North *Demkhong's* (Junshinna and Taba)**

The Taba-Dechencholing *thuemi* requested *Tshogde* for tractor for two north constituencies for collection and disposal of wastes. It would really benefit in keeping the area clean. Currently the laborers have to wait for collection vehicle to dispose the waste collected in the area.

Discussion

The Chair informed that this will have to be supported and he directed if Environment Division could look into this matter. The Chief of Environment Division informed that *Thromde* is already in the processing of procuring tractors in place of refuse trucks and one can be given to the North Constituencies.

Decision

Tshogde as informed by Chief of Environment Division approved to provide one tractor to the North Constituencies.

Action – Environment Division

Agenda 19.15 - Discussion of MoU with Chuncheon City as per the signed Letter of Intent

The Legal Officer presented to the *Tshogde* on the signing of MoU with Chuncheon City in South Korea. He informed that it will be beneficial for Thromde to help build capacity of the employees. The Chair informed that during the talk with Chuncheon City earlier, it was agreed that flight ticket will be borne by them and the lodging charges to be borne by Thimphu *Thromde*.

Decision

Tshogde approved the signing of MoU with Chuncheon City but it will be sent to Ministry of Foreign Affairs (MFA) approval before signing.

Action – Legal Officer

Agenda 19.16 – The need for Mediation room for Thimphu *Thromde*

The *thuemis* have been trained by Bhutan National Legal Institute (BNLI) on mediation and as per the training; there is a need to identify one mediation room in *Thromde* Office. This is mainly to provide services to the people in terms of internal mediation. The *thuemis* are certified with internal mediation.

Discussion

The Chair informed that currently the services are being provided by all *thuemis* even without the room and the same could be continued or else it can be conducted in the current *Thuemi* Office. Moreover, the case will not come every day. The Legal Officer informed that there is a requirement to identify one room and it was decided during the BNLI training.

Decision

Tshogde decided that one room can be identified as mediation room for *Thromde* and must be utilized fully.

Action – Legal Officer

Agenda 19.17 - Tashi Vs Thimphu *Thromde* case Update

The Legal Officer presented on the status of the case between Tashi and Thimphu *Thromde*. This was presented to the *Tshogde* as information. He informed that Supreme Court has provided the judgment in favor of the Tashi Commercial; however, *Thromde* has made an appeal to Supreme Court for reconsideration on few points.

Agenda 19.18 - Proposal to increase Parking Fee tariff outside MLCP areas

The Chair informed that raising of parking fee outside Multi Level Car Parking (MLCP) is mainly to encourage people to utilize the two newly constructed MLCPs. Currently people are parking anywhere since the tariff is equal as in the MLCPs. If the parking fee is low in MLCP, people will park in MLCP and in this way; congestion in core area can be reduced.

The members also supported the proposal. The proposal is Nu 20 per 30 minutes along Norzin lam and Nu 15 per 30 minutes in other areas. The Chair informed that after *tshogde's* approval, it will have to be sent to Ministry of Finance for final approval.

Decision

Tshogde approved to increase the parking fee from Nu 20 per 30 minutes along Norzin Lam from Nu 15 and Nu 15 per 30 minutes per 30 minutes from Nu 10 in other areas. It will be submitted to MoF for final approval.

Action – AFD

Agenda 19.19 – AOB

1. List of vehicle to be auctioned

The Chief ADM Officer presented to the *Tshogde* the list of old vehicles mostly of which are off-road for auctioning. The list of vehicle is attached at the end as an annexure. The Officiating Executive Secretary said that it would be better if those garbage trucks returned by Greener Way are kept at hold since there is no clear handing taking done.

Decision - All except for Backhoe is approved for auction. Backhoe will not be auctioned till the bill is settled. The proper handing taking of the garbage trucks with Greener Way will have to be made before auctioning the compactor trucks.

Action - AFD

2. **Recruitment of Dzongkha Coordinator-** *Tshogde* directed the Human Resource Committee (HRC) for the recruitment of Dzongkha Coordinator as a replacement.
3. **Compensation for Mr. Sonam Wangchuk and Kinga Singye** – This was discussed in the Management Meeting. During the last management meeting, the compensation for the damaged structures was approved for Mr. Sonam Wangchuk but he had again appealed for compensation for rental, dismantling and clearing of debris and demolition as well. Regarding Mr. Kinga Singye's plot, around Nu 1.1M has to be compensated for Changbangdu ring road project; Nu 1,077,619.53 for house and Nu 55,131.61 for trees damaged in the plot. The Management has decided to compensate on the rental part for Mr. Sonam Wangchuk, i.e. Nu 68,600.00 from balance of Changbangdu Ring road project and to provide the compensation of Nu 1.1M for Mr. Kinga Singye's plot and will be expended from the remaining balance of CDCL, E4 road project. The Management forwarded the case to *Tshogde* for endorsement. **Decision** – *Tshogde* endorsed the decision of the Management.

Action – Infrastructure Division

4. **Shifting of labor camps from Dechenphu junction to Dangrena** – The Chair informed that *Dzongkhag* is pressurizing *Thromde* for relocating the labor camps. He informed that Mangdechu Hydro Project (MHP) is auctioning some of the old building materials (Pre-FAB) and would be better for *Thromde* to procure these materials and shift these laborers as soon as possible. **Decision** - *Tshogde* approved budget from the budget balance of the FY 2018-2019 for the construction of the labor camps and Pre-FAB materials can be procured from MHP. If Pre-FAB can't be procured, *Dagcha Zhikom* has been approved. **Action** – ID/AFD
5. **Outsourcing of solid waste collection** – The Chief of Environment Division informed that the contract with Greener Way has ended and *Thromde* is in the process of contracting out again. He informed that new contract for south will be for 2 years and south region has been divided into 2 parts (Core and South). Even the frequency of collection will be reduced to 4 per week along *Norzin Lam* and 2 per week in other areas. Even the waste will have to be segregated into wet and dry strictly. Since it will take 2

months for award of the contract, solid waste collection services until then will be provided by Greener Way at same rate. **Action** – Environment Division

6. **Garbage trucks from Samdrupjongkhar Thromde** – Nu 4.00M from reserve fund for procurement of two garbage trucks from Samdrupjongkhar *Thromde* has been approved. These garbage trucks will help provide waste collection services until Thimphu *Thromde* receives new trucks from Japan in 2021.
7. **Facilities for Hejo Crematorium** – The members discussed that there is a need to maintain crematorium facilities especially the window shields as it is very cold at this time of the year. **Decision** – *Tshogde* directed Infrastructure Division to prepare an estimate and put to next *Tshogde* for endorsement. **Action** - ID
8. **Tax for E4 areas** – Since E4 areas have been developed and provided with necessary amenities, the tax can be levied as in other urban areas i.e. 25chh per sqft for residential and 50chh per sqft for commercial units. Norzin *thuemi* supported the view since *Thromde* has provided all necessary facilities like road and water. The Legal Officer informed that since there are no sewer lines and street lights in E4 areas, it will have to be considered for tax revision. He also informed that precinct wise, E4 areas are considered as environmental precincts and full development of the plot is not allowed; only 20% will have to be developed with only 2 stories, this is another disadvantage of E4 areas. Jungzhina *thuemi* stated that if taxes are revised equivalent to any other urban areas, it should be same for all E4 areas. He also highlighted that the most important thing is the construction of access road in some E4 areas. There are some areas even within Jungshina where there is neither road nor sewer but the taxes are being collected as 50chh per sqft for commercial. **Decision** – *Tshogde* approved revised rate as 25chh per sqft for residential and 50chh for commercial from 2020 and notification will have to be sent. **Action** – AFD/UPD
9. **Conversion of parking space behind Norzin lam into vegetable shed** – The parking space provided on top of meat shop behind Norzin *Lam* is very congested and better for it to be converted into vegetable shed. The proposal was submitted by Norzin *Thuemi*. **Decision** – *Tshogde* approved the conversion of the area into vegetable shed. Budget for the same will be used from the capital budget. **Action** –ID

10. **Metering in Taba** – The *Tshogde* directed the Infrastructure Division (Water Section) to cover 100% metering in Taba LAP within 2 months (by February end 2020) and report to next *Tshogde*. **Action** – ID
11. **Kusung mandrel for 17th December 2019** – The collection for the *Kusung* mandrel for 17th December from public had to be done within short notice, however good amount of collections have been made. It was also decided that Nu 500 from each staff including teacher within *Thromde* will have to be made. A total collection come to around Nu 0.3M and rest 0.7M will have to be met from internal revenue since *Thromde* is required to submit 1.00M. **Decision** – *Tshogde* directed that the deductions of Nu 500 from each staff and teachers under *Thromde* excluding muster roll will have to be made from their salaries. Rest of the amount can be met from *Thromde* revenue. **Action** – Accounts Section

The *Tshogde* adjourned at 7:30PM.

Rapporteur – Mr. Karma Dorji, Planning Officer

THE END

Annexure 1- List of vehicle presented for auctioning

BG-1-A0735 (Isuzu Compactor)

Model 2004

No. of Year = 16

Under Environment Division



BG-1-A0736 (Nissan Compactor)
Model 2002
No. of Year = 18
Under Environment Division



BG-1-A0555 (Dumper Placer)
Model 2006
No. of Year = 14
Under Environment Division



BG-1-A0635 (Mitsubishi Compactor)
Model 1998
No. of Year = 22
Under Environment Division



BG-1-1211 (Bolero)
Model 2003
No. of Year = 17
Under Sewerage Section (Infra Division)



BG-1-0380 (Hino Compactor)
Model 2003
No. of Year = 16
Under Environment Division



BG-1-0384 (Mitsubishi Fuso Compactor)
Model 1994
No. of Year = 26
Under Environment Division



**BG-1-0370 (Toyota Dyna Compactor)
Model 2002
No. of Year = 18
Under Environment Division**



**BG-1-0350 (Komatsu Back Hoe Loader)
Model 2001
No. of Year = 19
Under Environment Division**



BG-1-A1371 (Bolero)
Model 2006
No. of Year = 14
Under Electrical Section (Infra Division)



BG-1-A1920 (Tata Super Ace)
Model 2010
No. of Year = 10
Under Environment Division

