



Management Meeting Minutes

3rd Thromde Council

12th Management Meeting

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Date – 11/10/2022

Time – 9:30AM

Venue – TT Conference Hall

Sl. No	Agenda	Discussion and Decisions
1	Situational Analysis Report 2022 - A brief presentation	<p>The Education Division presented to the Management the findings of the situational analysis of the Schools under Thimphu Thromde.</p> <p>The Chair thanked the team for successfully completing the survey for letting the Management know the ground situation of all schools under Thimphu Thromde. He shared that it is quite saddening to see that some of our students have to go through all these difficult situations both at School and home. He ensured that Thromde is ever ready to render support to working towards solving all these issues working together with schools and relevant agencies.</p>
2	Opening of New Babesa ECCD Centre - Finalization of target population and admission criteria	<p>The Babesa Principal presented to the Management regarding the opening of the Babesa ECCD center. Being the focal point for ECCD centers within Thromde, he presented to the Management the brief background, the vision, mission and the goals of the Center.</p> <p>He submitted that the center could not be opened as the facilitators could not be recruited and secondly due to lack of admission criteria. He informed that the Center Management Committee (CMC) has been formed and developed admission criteria. He informed that the CMC decided that the center shall cater to the children of exclusively manual workers of the Olarongchu Automobile workshop.</p>

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		<p>Discussion The Chair thanked the focal official for ECCD and Education and Division for comprehensive presentation and background study being done. He informed the Management that the center must be opened immediately. The Executive Secretary informed that the main idea coming up with the ECCD center in the south is due to lack of such facilities and therefore, children were sent to Dantak ECCD center. He submitted that it isn't fair to dedicate solely for the Olorongchu workshop since there are many other groups of people falling under the same criteria set above in other Babesa areas. Better would be to upgrade the capacity of the center later rather than dedicating the center solely for the Olorongchu workshop areas.</p> <p>Decision The Management decided to go ahead with the opening of the ECCD centers and criteria shall be the low income groups of Babesa-Sentokha demkhong. The other criteria shall remain the same as proposed by the CMC. The Management also directed the UPD to study the location of existing ECCDs and its catchment area and LRSD to process for LUC for all existing ECCDs.</p> <p>Action - Education Division / UPD / LRSD</p>
3	Discussion on way forward for the design of city hall	<p>The Focal Engineer for City Hall design submitted to the Management that earlier the design for the City Hall had been initiated after calling RFP (Request for Proposal). The design earlier has been awarded to M/S Ghandara Consultancy but it could not proceed since the construction approval has been halted. Their quoted amount was 1.76M. The proposed area for City Hall construction is in Changangkha with an area of 2.3 acre. This is submitted to the Management to seek a way forward to go ahead with the designing process through formation of a technical team.</p> <p>Discussion The Chair informed that the Management can for now approve the external structures and provide a go head with the design. Internal can be discussed and decided later. He also informed that while it is important to include all structures presented in the conceptual design, cost will have to be considered.</p>



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		<p>Decision The Management decided to go ahead with the designing process and there must be dedicated parking space and entry-exit since it is also planned to be made commercial. The Management also advised to do away with library structure and keep internal open. The technical team comprises of Mr. Sonam Namgay from ID one structural and electrical engineers from CoED.</p>
4	Leadership and Accountability framework	<p>The Executive Secretary informed the Management that it is high time that the leadership and accountability framework be developed for Thimphu Thromde. Since the Civil Service reforms have been initiated, it is better we move on with the flow and be prepared. He is informed that some of the decisions which could be taken at the Division and Section levels are being pushed upward and the Division and Sections are not at all taking risk and deciding. Such leadership will have to be demonstrated for effective service delivery. Similarly, accountability has to be fixed at every level. With demonstration of leadership and taking decisions, accountability will have to be fixed accordingly. He also informed that accountability should not always be understood in a negative sense. Accountability has to be fixed even if something good has been done by someone by giving due recognition.</p> <p>Discussion In line with the points raised by the Executive Secretary, the Chief UPD submitted to the Management that while going for site visits, many defects and sites requiring immediate change or maintenance are observed. He submitted that while it is under pressure for Thromde to construct public infrastructures, it would be better to have internal discussions before actually carrying out the development works. The Chief of Infra. Division submitted that while such lapses or defects are well acknowledged however, in some cases it has to be changed based on sites. The Executive also commented that all other Divisions and experts can provide comments before such lapses or defects are being pointed out by the public. The Chair also informed that each and every individual must know what is to be done at his/her own level.</p> <p>Decision The Management directed all to observe due diligence and demonstrate leadership and fix accountability at your own level. The Division Chiefs are asked to guide and support the subordinates and also develop an accountability framework within the Division.</p> <p>Action - Division Chiefs.</p>

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5	Road marker and pothole mechanization	<p>The Executive Secretary also informed the Management that GNHC Thromde Focal has informally informed him of Nu 20.0M to procure the pothole maintenance machinery. If the pothole maintenance machines can be procured, it will be more efficient. He also informed that it is high time Thromde explores and adopts mechanization.</p> <p>Discussion The Chair informed that before procuring such machines, it will have to be studied very well and maybe explore to test before procuring. The Executive Secretary submitted that it would be better to procure the machines which can be maintained or serviced locally if it breaks down later.</p> <p>Decision The Management directed the Finance Division to expedite in fund release and in the meantime various machines will have to be explored.</p> <p>Action - Finance Division / AFD</p>
6	Approval for various events / fair / events / shows / expo etc... within Thromde	<p>The Executive Secretary submitted to the Management that there are many CSOs and NGOs requesting the approval for conducting the fair and fund raising show. it is put to the Management to decide on how to go about with giving approval for such events. He proposed such events must be limited to international days. For example, for events related to drugs and STIs, it can be limited to days which are observed internationally. This was also supported by the Environment Division.</p> <p>Decision The Management decided henceforth all events must be limited to the international days and on National events like Tshechus, National, the space shall not be granted. The Management decided to get a security deposit of Nu 20000 henceforth for all events for which the fees are required to be paid. The Management has directed the Environment Division to discuss and approve the event for the Chithuen Phendey Association.</p> <p>Action - Environment Division</p>



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7	Approval for mobile fuel station called brewers -proposed by STCBL	Approved with certain conditions from Thromde side. The UPD has been directed to accord approval with certain conditions from planning perspectives.
8	Conduct of Annual Census 2022 and HR	<p>The Census Section presented to the Management that it is very important to have an annual census this year as for the last two years it could not be conducted. If it is not conducted, there will be more issues with drop out cases, information update and family tree issues. They submitted that the annual census announcement will have to be made through the BBS / Kuensel and Thromde page.</p> <p>Decision The Management decided to make general announcements through BBS and Kuensel and also directed the HR Section to write to MoHCA for Census Officer</p> <p>Action - MRO / HRS</p>
9	Way Forward- whether to construct the RRM wall above Zilukha Supreme Court.	<p>Decision The Management decided to provide the following options to the proponent:</p> <ol style="list-style-type: none"> 1. Build RCC wall within the boundary and there is no need for 50% cost share for construction the road or wall 2. If the wall extended to the access road to other plots, the cost must be borne by both the plot owners and Thromde.

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10	River Bank protection from Olakha bridge till Debsi bridge	<p>The EBA team presented to the Management the plan for river bank protection works from Olakha bridge till Debsi bridge which is about 1.9KM. They informed that the river bank protection at the crematorium site has been completed. They have received 2 proposals for river bank protection. One from GBCL who has recently completed the river bank protection at crematorium areas and one from Kitshel Dumra nursery farm who looks after Thromde Nursery.</p> <p>Decision Since GBCL has already carried out the job at Hejo, this time the Management decided to ask Kitshel to take over the river bank protection work from Olakha Bridge till Debsi bridge. The Management also directed the LRS to provide the map and ask the Kitshel Dumra to submit a clear plan with all details before the work has been awarded.</p> <p>Action - EBA team</p>
11	Compensation for Structure, and Fruit Trees in Jungshina and Taba	<p>Cable relocating - talk to BPC and Thromde to provide RoW. Vegetable compensation not approved. Fruit tree - approved. Drainage facility - approved to explore.</p> <p>Mr Sherab Wangchu - Since it was calculated in 2016, the owner should have claimed it in 2016. The Management decided to based on 2016 valuation or accept the current proposal or whichever is higher.</p>
12	Plot readjustment at Changzamtog (CZ1-545)	<p>The CoED presented to the Management the plot readjustment in Changzamtog (CZ1-545). During the construction of the building, the owner has constructed a shear wall to prevent slide from above and next the owner has rested his/her building beam on the shear wall. When the survey is being carried out, it has been found out that the building has encroached in stateland.</p> <p>Discussion The Executive Secretary stated that such issues must have been brought to the Management at the time of construction but now it is too late to decide when all structures are complete. This was also supported by Chief UPD and held accountable after cross checking the drawing first.</p>



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		<p>Decision The Management directed the CoED to study and initial drawing and the current structures and see if the constructions are done as per the drawing. The Management also decided henceforth, no plot realignment shall be entertained due to building deviations.</p> <p>Action - CoED</p>
13	Druk school slide	<p>The CoED presented to the Management that the current wall construction at the Druk School site is in full swing. However, the plot owner has submitted to Thromde that he has almost spent Nu 7.642M constructing the 9 meters wall. He has submitted that he is not able to continue constructing the wall as he has spent 1/3rd of his building cost.</p> <p>Decision Since the current site has to be completed at the earliest, the Management decided to accept his proposal and Thromde will continue and complete the final 1 meter wall construction henceforth.</p> <p>Action - CoED</p>
14	Voucher allowance	Based on the previous management's decision, the voucher allowance shall continue immediately
15	Increment of POL Recruitment amount in POL Book for site machineries and trippers	The Management approved 1 week time (By Friday it has to be recouped)
16	Information on expiry date of refractory cement at Crematorium	<p>The 40 bags of cement for the crematorium expansion has been expired</p> <p>Decision The Management accepted that the 40 bags of cement has expired since the materials have been procured first and construction could be started later as it was delayed due to pandemic.</p> <p>Action - CiED</p>

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17	Plot level access	Henceforth, the access will be included while giving drawing approval. The Management decided to make a site visit in one of the affected areas and find out the solutions
18	Pending stationary bills for Education Division	Nu 250000, Decision The Management decided to adjust from an education controllable budget.
19	POLIS survey – To collect public views on 13th FYP	BGT (Bhutan Green Transport) and 13th FYP- approved for data collection
20	Follow up on the 11th MM Minutes	



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